

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING
Thursday, September 17, 2009 at 7:00 p.m. at the New Liskeard Branch**

1. **Call to Order:** Meeting called to order at 6:55 p.m. by Chair R. Oblin.
2. **Roll Call:**

R. Oblin, D. Hemingway, B. Morissette, E. Huff, M. McArthur, C. dePencier, C. Locke, and CEO/Head Librarian R. Hunt.

Regrets: T. McGrory
3. **Adoption of the Agenda:**

Motion to adopt the agenda as amended.
Moved by: E. Huff
Seconded by: D. Hemingway
Carried
4. **Adoption of the Minutes:**

Motion that the Minutes of the June 18, 2009 meeting be accepted as presented.
Moved by: C. dePencier
Seconded by: B. Morissette
Carried.
5. **Business arising from Minutes:**
 - a. Building Audit: Chair R. Oblin asked Council Representative M. McArthur how the proposed 2009 building audits were proceeding. M. McArthur stated that he would have an update at the next meeting.
 - b. Accessibility Committee: M. McArthur told the board that he had attended an Accessibility Committee meeting in which the accessibility project at the Haileybury Branch was discussed. City council is working to improve communication issues between the committees and the council.
6. **Correspondence:**
 - a. Thank you notes from bursary recipients
 - b. S. Lajoie letter: Former Library Clerk described vandalism to her car while it was parked behind the New Liskeard Branch Library.
 - c. S. Babin letter: S. Babin resigned from her position as Seniors' Outreach Program Coordinator Intern.
 - d. Letter from C. Oslund: confirming council's resolution to ask the Ministry of Culture to increase operating grants to public libraries.
 - e. Letter to TriTown Foundation: asking that the contribution be placed in the reserve fund.
 - f. Letter from Ontario Early Years and Best Start to Mayor and Council: describing a possible multi-use facility partnership that could include the New Liskeard Branch of the library.
Motion #2009-21: That the Temiskaming Shores Public Library Board writes a letter of support to Mayor and Council to further explore the possibility of a multi-use facility partnership including the New Liskeard Branch Library, Ontario Early Years, Best Start and other community service providers.

Moved: D. Hemingway
Seconded: C. Locke
Carried.

M. McArthur excused himself from the meeting at 7:40 p.m.

7. Secretary –Treasurer’s Report:

Report and monthly balance and expenditures included in the trustees’ information packet

- The askON virtual reference service went live from the library website on September 9, 2009.
- The Accessibility project at the Haileybury Branch is proceeding.
- The library was closed on September 7, for Labour Day, and will be closed on October 12 for Thanksgiving.
- The library is participating in the volunteer fair on October 7 at Riverside Place.

8. Committee Reports:

Finance and Property Committee: Budget meeting on Monday, September 21, 2009 at 9:30 a.m.

Planning/Publicity/Personnel: Discussion about the inclusion of the Personnel Committee on interviewing committees in the hiring process.

9. New Business:

a. Report LIB-012-2009 Professional Development:

Motion #2009-22 That the Temiskaming Shores Public Library Board accepts report LIB-012 2009 Professional Development request, and that the Board agrees to use the Library Credits to reimburse Catherine Gillier for the course specified in the report upon satisfactory completion of the course.

Moved: C. Locke

Seconded: D. Heminway.

Carried.

b. Report LIB-013-2009 NLLN IT Support Grant:

Motion #2009-23: That the Temiskaming Shores Public Library Board supports the Northern Lights Library Network’s application for the shared IT Support position under the \$15 Million grant application program.

Moved: B. Morissette

Seconded: E. Huff

Carried.

c. Report LIB-14-2009 NOHFC Intern position reapplication:

Motion #2009-24: That the Temiskaming Shores Public Library Board re-applies for the NOHFC Youth Internship and Co-op Program grant for funding for improved programming and outreach to seniors in the area.

Moved: C. dePencier

Seconded: B. Morissette

Carried.

d. Report LIB-015-2009 Libraries 2020 Symposium:

Motion #2009-25: That the Temiskaming Shores Public Library Board accepts report LIB-015 2009 and sends Library CEO Rebecca Hunt to the Libraries 2020 Symposium in Toronto from September 23-25, 2009. All costs of meals, accommodation, registration and travel for one delegate are covered by a subsidy from the \$15 Million project.

Moved: E. Huff

Seconded: C. Locke

Carried.

e. Report LIB-016-2009 New Hires:

Motion #2009-26: That the Temiskaming Shores Public Library Board hires Donna Cunningham as a Library Clerk as per the recommendation of the Library CEO.

Moved: D. Hemingway

Seconded: B. Morissette

Carried.

Motion #2009-27: That the Temiskaming Shores Public Library Board hires Jaclyn Binch and Melissa Raymond as Library Pages as per the recommendation of the Library CEO.

Moved: C. Locke

Seconded: D. Hemingway

Carried.

f. Report LIB-017-2009 Library Credits:

Motion #2009-28: That the Temiskaming Shores Public Library Board accepts report LIB-017 2009 and approves using the library credits as suggested by the Library CEO and the Branch Librarian.

Moved: C. dePencier

Seconded: D. Hemingway

Carried.

g. Report LIB-018-2009 OLS-North Networking Meeting

Motion #2009-29: That the Temiskaming Shores Public Library Board accepts report LIB-018-2009 OLS-North Networking Meeting and recommends sending Library CEO Rebecca Hunt, and Branch Librarian Chris Gallagher to the Ontario Library Service North Kirkland Lake district Networking Meeting in Timmins on Monday, October 5, 2009.

Moved: B. Morissette

Seconded: C. Locke

Carried.

10. Policy Review

- a. Staff computer use policy:** The board reviewed the suggested policy and suggested changes. To be brought back to next meeting

11. Plan Review

- a. City official plan draft community profile:** The board reviewed the revised draft profile.
- b. Elora photos:** Chair R. Oblin circulated photos of the renovations/additions done at Elora Branch Library.
- c. Infrastructure funding:** The board discussed being “shovel ready” for infrastructure funding opportunities.

12. Adjournment -- Motion to adjourn: E. Huff at 9:00 p.m.

Roger Oblin, Chair

Charles dePencier, Recording Secretary