

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD
MEETING**

Thursday, March 18, 2010 at 7:00 p.m. at the New Liskeard Branch

1. **Call to Order:** Meeting called to order by Chair R. Oblin at 7:00 p.m.
2. **Roll Call:**

R. Oblin, D. Hemingway, C. dePencier, E. Huff, C. Locke, M. McArthur and CEO/Head Librarian R. Hunt.

Regrets: T. McGrory and B. Morissette.
3. **Adoption of the Agenda:**

Additions: Correspondence a. Friends of the Library, Haileybury; b. C. Gallagher. New Business d. Invigilation of boating exams ; e. New Horizons for Seniors grant. Motion to adopt the agenda as amended.

Moved by: D. Hemingway
Seconded by: C. dePencier
Carried
4. **Adoption of the Minutes:**

Motion that the Minutes of the February 18, 2010 meeting be accepted.

Moved by: C. Locke
Seconded by: E. Huff
Carried.
5. **Business arising from Minutes:**
 - a. CAP/Wireless project: CAP funding said to have ended, but then picked up in a different portfolio.
 - b. NOHFC Seniors Outreach Intern working out well. The board requested that he attend a meeting to meet everyone.
 - c. The library will have its Volunteer Appreciation day in conjunction with the Temiskaming Volunteers Managers' Network Volunteer Appreciation Day to be held at the Haileybury Harbour Place on Saturday, June 19, 2010. D. Montgomery will help plan the event.
6. **Correspondence:**
 - a. Friends of the Library, Haileybury: letter to Building Maintenance Department regarding carpeting and plumbing in lower level of Haileybury Branch.
 - b. C. Gallagher: letter requesting that Centennial Celebration of New Liskeard Branch be held in July 2011 and giving an overview of planned activities. After discussion it was agreed that this was a good date and plan.
7. **Secretary –Treasurer's Report:**

Report and monthly balance and expenditures included in the trustees' information packet

- Monthly health and safety and fire safety inspections carried out in both branches.
- The Friends of the Library Giant Book Sale will take place on Friday, April 9 and Saturday, April 10, 2010.
- A ribbon cutting for the accessible ramp will be planned for late May.
- D. Montgomery, the Seniors Outreach Intern, provided a report on his activities.
- The Northern Lights Library Network hired an IT Support Officer in early March. J. Barber started his new duties on March 15, 2010.
- The microfilm reader at New Liskeard branch was serviced in February.
- There is a Northern Lights Library Network meeting in Kirkland Lake on April 12.
- **Motion #2010-11:** Be it resolved that the Temiskaming Shores Public Library Board renew its membership in the Northern Lights Library Network and pay the annual fee of \$20.00, and send R. Hunt and C. Gallagher to the NLLN meeting in Kirkland Lake on Monday, April 12, 2010.

Moved: C. Locke
Seconded: E. Huff
Carried.

8. Committee Reports:
Finance and Property Committee
Planning/Publicity/Personnel

9. New Business:

- a. Report LIB-007-2010 OLS-North Conference:** R. Hunt and C. Gallagher will attend.

Motion #2010-12: Be it resolved that the Temiskaming Shores Public Library Board accept report LIB-007-2010 OLS-North conference and recommend sending Library CEO Rebecca Hunt, and Branch Librarian Chris Gallagher to the Ontario Library Service North conference in Sudbury from Tuesday, May 11-Thursday, May 13, 2010.

Moved: D. Hemingway
Seconded: C. dePencier
Carried.

- b. Report LIB-008-2010 JASI: the Joint Automation Server Initiative:** Following a database crash with the Stacks system and in keeping with the 2009-2012 Strategic Plan, the CEO recommends joining JASI, the library automation system offered through Ontario Library Service North.

Motion #2010-13: Be it resolved that the Temiskaming Shores Public Library Board join the Ontario Library Service North's Joint Automation Server Initiative for the library's automated Integrated Library System.

Moved: E. Huff
Seconded: C. Locke
Carried.

- c. **Labour Relations:** C. dePencier moved that the board go into closed session at 8:05 p.m. Seconded by C. Locke. The board rose without report at 8:25 p.m.
- d. **Invigilation of boating exams:** The board inquired if R. Hunt had followed up on this discussion item. R. Hunt stated that she will have a report for the next meeting.
- e. **New Horizons for Seniors grant:** The Community Participation and Leadership Funding closing date is April 16, 2010. The library would like to apply for up to \$25,000 in funding to improve outreach service to homebound and independently living seniors in the area.
Motion #2010-14: Be it resolved that the Temiskaming Shores Public Library Board apply to the New Horizons for Seniors Program's Community Participation and Leadership Funding for funding in the amount of not more than \$25,000 for improved outreach to homebound and independently living seniors in the area.
Moved: D. Hemingway
Seconded: C. dePencier
Carried.

10. Policy Review

11. Plan Review

12. Adjournment -- Motion to adjourn: M. McArthur at 8:50 p.m.

Roger Oblin, Chair

Charles dePencier, Recording Secretary