

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING
Wednesday, March 19, 2008 at 7.00 p.m. at the New Liskeard Branch**

1. **Call to Order:** Meeting called to order by Chair R. Oblin, at 7.00 p.m.

2. **Roll Call:**
C. dePencier, E. Huff, C. Locke, B. Regan, R. Oblin, M. McArthur, B. Morissette, CEO/Branch Librarian, R. Hunt.

Guest: Brigitte Auger

Regrets: D. Hemingway, T. McGrory

3. **Adoption of the Agenda:**
Agenda accepted as amended: Delegation; Plan Review (b) Art Display Policy.
Moved by: M. McArthur
Seconded by: E. Huff
Carried

Delegation: Early Years Centre Reading Nook: Brigitte Auger of EARLY YEARS CENTRE, Haileybury, proposed a partnership with Temiskaming Shores Library to create a reading nook within the branches of the library to contain books that would be donated by the Centre. A reading nook would be furnished with child-sized furniture by the library.
Motion #2008-7: To enhance the library for the use of early patrons aged 0-6 years old, be it resolved that the Temiskaming Shores Public Library Board directs the Library CEO to liaise with the Ontario Early Years representative to create a learning and reading nook within the library system.
Moved: B. Regan
Seconded: M. McArthur
Carried.

4. **Adoption of the Minutes:**
Motion that the Minutes of the February 20, 2008 meeting be accepted.
Moved: B. Regan
Seconded: B. Morissette
Carried.

5. **Business arising from Minutes:**
 - a. **David Brydges:** a letter confirming the library's support of the Spring Pulse Poetry Festival will be mailed to David Brydges.

6. Correspondence:

- a. Trustee E-Talk:** presented by R. Hunt.

7. Secretary –Treasurer’s Report:

Included in the Trustee’s information packet

- The Friends’ of the Library book sale was a success
- The annual survey for the Ministry of Culture has been completed.
- A verbal quote of \$1000 has been given by R. Caron for the fluorescent lighting in the reading area of the Haileybury Branch.
- The Library has been invited to provide input in the city’s Official Plan.
- The library will receive \$14 500 from Ontario Trillium Foundation for the Seniors’ Respectful project.
- Updated financial and circulation statistics were presented

8. Councillors’ Reports

9. Committee Reports:

- a. Finance and Property Committee: Budget--**Buildings and related expenditures are now under the control of the appropriate city divisions. The advertising budget line has been revised. The amounts budgeted for the city bulletin have been allocated in the corporate services department budget. \$500 remains for radio advertising.

Motion #2008-8: That the Temiskaming Shores Public Library budget 2008 be accepted as revised.

Moved: B. Regan

Seconded: M. McArthur

Carried.

Motion #2008-9: That the Temiskaming Shores Public Library capital budget 2008-1 for the Library Space Retrofit at the Haileybury Branch including A/C units, paint and carpeting be accepted as presented.

Moved: B. Regan

Seconded: C. Locke

Carried.

b. Planning/Publicity/Personnel:

- i.** The annual evaluation of R. Hunt, CEO, was completed following the February 2008 meeting. The results have been forwarded to the City CAO.
- ii.** Report on the March 5 planning meeting: E. Huff reported on the Strategic Plan meeting with John Slater.

10. New Business:

a. Spring Workshop

Motion #2008-10: That the Temiskaming Shores Public Library Board approves the attendance of C. Gallagher at the Spring Workshop on Marketing Library Projects to the community by OLS-North.

b. OLS-North Conference attendees: R. Hunt announced that she and two library clerks would like to attend the OLS-North conference in Sudbury on May 6-8, 2008.

c. Partnership with Haileybury Heritage Museum: Digitization project.

Motion #2008-11: That the Temiskaming Shores Public Library Board enters into a partnership with the Haileybury Heritage Museum in the Digitization of the Haileyburian Newspaper Project.

Moved: E. Huff

Seconded: C. dePencier

Carried.

11. Policy Review:

a. Block loan policy and agreement forms: Deferred to next meeting.

12. Plan Review:

a. Report: Library Report LIB-01-2008: The Library CEO presented a report prepared by C. Gallagher suggesting a recommendation that the New Liskeard Branch Library be moved to the New Liskeard Community Centre building. Discussion of the pros and cons of such a move followed. The board agreed that something needs to be done to alleviate the space and accessibility issues at the New Liskeard building. The board recommended that the Library CEO take the report to the next SMT meeting to encourage comment by city departments.

b. Art Display Policy

Motion #2008-12: That the Temiskaming Shores Public Library Board approves Policy Facility-4 regarding Art Displays and Exhibits.

Moved: B. Morissette

Seconded: C. Locke

Carried.

13. Adjournment:

Motion to adjourn: M. McArthur

Meeting adjourned at 9.00 p.m.

Chair: R. Oblin

Recording Secretary: C. dePencier