

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD
MEETING**

Thursday, June 17, 2010 at 7:00 p.m. at the Haileybury Branch

1. **Call to Order:** Meeting called to order by Chair R. Oblin at 7:00 p.m.
2. **Roll Call:**
R. Oblin, E. Huff, D. Hemingway, B. Morissette, T. McGrory and CEO/Head Librarian R. Hunt.
Regrets: C. Locke, C. dePencier and M. McArthur.
3. **Adoption of the Agenda:**
Additions: Policy Review a. Personnel Policy distribution for review. Motion to adopt the agenda as amended.
Moved by: E. Huff
Seconded by: T. McGrory
Carried
4. **Adoption of the Minutes:**
Motion that the Minutes of the Thursday, April 15, 2010 meeting be adopted as amended and to accept the information report of May 20, 2010 as corrected.
Moved by: B. Morissette
Seconded by: D. Hemingway
Carried.
5. **Business arising from Minutes:**
 - a. R. Oblin and M. McArthur will be attending the ESCSM and TDSS graduation ceremonies next week.
6. **Correspondence:**
 - a. **Temiskaming Foundation:** informing the Board of the award of a grant for the purchase of a laptop computer for the “Bringing the World to You!” project.
 - b. **Ministry of Culture:** informing the Board of a grant awarded to the Southern Ontario Library Service and Ontario Library Service North for the purpose of supporting equitable access to electronic resources in communities across Ontario.
 - c. **To the Heritage Committee:** informing the Committee of the Centennial celebrations for the New Liskeard Branch to be held next summer.
7. **Secretary–Treasurer’s Report:**
Report and monthly balance and expenditures included in the trustees’ information packet
 - Monthly health and safety and fire safety inspections carried out in both branches.
 - Surveillance cameras have been installed at the New Liskeard Branch for staff safety and security.

- The Centennial Committee had its first meeting and will be asking the Friends of the New Liskeard Branch if they will be willing to apply for funding for the celebrations.
- D. Montgomery provided an update of the Seniors Programs: There are 20 seniors who are receiving computer classes with 76 lessons completed. Three homebound residents are receiving delivery of library material, with 51 items circulated since March. Twenty patrons from the nursing homes use our delivery service, with 101 items circulated since March. Forty-two questionnaires have been handed out, with 31 received back. The responses will be analyzed to better focus our services to seniors.

8. Committee Reports:

Finance and Property Committee: Review of the Temiskaming Foundation Fund reports.

Motion #2010-18: Be it resolved that the Temiskaming Shores Public Library Board deposits \$8,699 of the interest from the Temiskaming Foundation May Ball Fund into the Temiskaming Foundation reserve fund and the use the remaining \$500 for the May Ball Scholarship.

Moved: T. McGrory

Seconded: E. Huff

Carried.

Planning/Publicity/Personnel: The Planning Committee reported on the meeting to discuss the Memorandum of Agreement with the City. The draft copy will be included in the board package for the September meeting to be discussed by the board at that time.

9. New Business:

a. Report LIB-015-2010 OLS North Conference Report: R. Hunt presented a report on her attendance and presentation at the OLS North Conference in May.

b. Bill C-509: R. Oblin updated the Board on the progression of Private Member Bill C-509, An Act to amend the Canada Post Corporation Act (library materials), which has now had its second reading in the house. The bill asks for an extension of the Library Book Rate, and asks to include non-print library materials such as CDs, DVDs, and other audiovisual materials in the definition of “library materials”.

c. CEOs request for motion was referred to closed session about an identifiable individual.

10. Closed Session. Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 8:02 p.m. in regards to an identifiable individual.

Moved: D. Hemingway

Seconded: T. McGrory.

At 8:05 p.m. the board agreed to rise with report.

Moved: D. Hemingway

Seconded: B. Morissette.

Motion #2010-19: Be it resolved that the Temiskaming Shores Public Library Board grants the CEOs request to accord a leave of absence to an employee for a period of three months.

Moved: D. Hemingway

Seconded: B. Morissette

Carried.

11. Policy Review

- a. **Personnel Policy:** The CEO distributed the revised personnel policy for review over the summer and discussion at the next board meeting in September.

12. Plan Review

13. Adjournment -- Motion to adjourn: B. Morissette 8:21 p.m.

Roger Oblin, Chair