

**MINUTES OF THE  
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING  
Thursday, June 19, 2008 at 7.00 p.m. at the Haileybury Branch**

1. **Call to Order:** Meeting called to order by Chair R. Oblin, at 7.02 p.m.
2. **Roll Call:**  
R. Oblin, C. De Pencier, E. Huff , B. Morissette, D. Hemingway, B. Regan,  
CEO/Branch Librarian, R. Hunt.  
**Regrets:** C. Locke, T. McGrory. M. MacArthur arrived at 8 :00 pm.
3. **Adoption of the Agenda:**  
Agenda accepted as amended: 9. g. B. Regan.  
Moved by: E. Huff  
Seconded by: B. Morissette  
Carried
4. **Adoption of the Minutes:**  
Motion that the Minutes of the June 19, 2008 meeting be accepted.  
Moved: B. Regan  
Seconded: C. de Pencier  
Carried.
5. **Business arising from Minutes:**
  - a. **5 b: May Ball Tri-Town Foundation accounts:** Board agreed that the May Ball Tri-Town Foundation accounts should not be merged. The New Liskeard Public Library account could be used in fundraising initiatives.
6. **Correspondence:**
  - a. Myriam Dionne Desbiens: Thank you for award.
  - b. Library Strategic Development Fund: Call for submissions, deadline Oct. 1.
  - c. Alicia Rule: Thank you from Katimavik. New area supervisor taking over.
  - d. Northern Ontario Heritage Fund Corporation: Approval of grant in the amount of \$24, 570 for the hiring of Seniors' Outreach Program Co-Ordinator Intern.
  - e. Elaine Ayotte: Book donation and complements on a well-organized and user-friendly library.
  - f. Ministry of Culture: Award of annual operating grant in the amount of \$23,259.
  - g. ESCSM: Thank you for May Ball award.
  - h. Siobhan Angus: Thank you for award.
  - i. Trustee E-Talk: A step forward with Leadership by Design.
7. **Secretary –Treasurer's Report:**  
**Included in the Trustees' information packet**

- Friends of the Haileybury Branch met on September 10. They hosted a Books and Bites with Linda Nelson on August 26. Other Books and Bites scheduled:
  - September 23: Peter Fancy
- There was a Library staff meeting on September 3 at the New Liskeard Branch. The move to bring all technical services to the Haileybury Branch will be completed this fall, with all material and ILL processing taking place from that branch.
- Building: the CEO responded to inquiries about several building projects and issues that are ongoing. The library signs have been installed on the buildings, and the meeting room at the Haileybury Branch is under review. The lights over the downstairs circulation desk in the New Liskeard Branch and leaking sink have been repaired. The lights, air conditioning units and mezzanine guardrail in the Haileybury Branch have not been installed yet and the sparking A/C unit plug has not been repaired.  
**Motion #2008-20:** That the CEO be directed to hire an electrical to repair the lights at the Haileybury Branch and the outlet powering the A/C unit in New Liskeard as per library purchasing policy. The granting of the contract to be awarded no later than October 15, 2008.  
**Moved: B. Regan**  
**Seconded: C. de Pencier**  
**Carried.**

**8. Committee Reports:**

- a. **Finance and Property Committee:** Draft budget—a draft budget for 2009 was presented and discussed by the board. This budget will be submitted to the city in late fall for 2009 budget deliberations. Capital projects will include an accessibility project for the Haileybury Branch, partially funded by an Enabling Accessibility Fund grant in the amount of \$36,700, and an audit of the New Liskeard Branch building.
- b. **Planning/Publicity/Personnel:** The planning committee will review the draft version of the Library Board Strategic Plan in early October.

**10. New Business:**

- a. **Library Pages:** Three library pages were hired to fill positions vacated this summer.  
**Motion #2008-21:** That the Temiskaming Shores Public Library Board hire Abaigeal Agich, Amy Bell and Lauren Stacey as Library Pages as per the recommendation of the Library CEO.  
**Moved:**  
**Seconded:**  
**Carried.**

- c. **Pinwheels for Peace program:** Library staff would like permission to use the library facilities on Sunday, September 21, 2008 for the “Pinwheels for Peace” program.

**Motion #2008-22:** That the Temiskaming Shores Public Library Board allow the use of the library buildings on Sunday, September 21, 2008 for the Pinwheels for Peace library program.

**Moved:**

**Seconded:**

**Carried.**

- d. **Website Samples:** Samples of the new library website design were shown to the board. Work will continue on the website over the summer.

**11. Policy Review:**

- a. **Volunteer Policy:** The board reviewed an updated volunteer policy. The policy will be sent to the city to synchronize with the city’s volunteer policy.

**12. Plan Review:** None.

**13. Adjournment:**

**Motion to adjourn: M. McArthur.**

**Meeting adjourned at 9:00 p.m.**

**Chair: R. Oblin**

**Recording Secretary: C. dePencier**