

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD
MEETING**

Thursday, January 20, 2011 at 7:00 p.m. at the New Liskeard Branch

1. **Call to Order:** Meeting called to order by Chair R. Oblin at 7:05 p.m.
2. **Roll Call:**
R. Oblin, C. dePencier, B. Morissette, B. Thornton, M. McArthur, C. Locke and CEO/Head Librarian R. Hunt.
Regrets: T. McGrory, E. Huff, D. Hemingway.
3. **Adoption of the Agenda:**
Additions: correspondence c. E. Huff; Secretary-Treasurer's Report a. Seniors Outreach report; b. Minutes of the Centennial Committee meeting; New Business b. Report LIB-004-2011 Professional Development; c. Report LIB-005-2011 Young Canada Works. **Motion to adopt the agenda as amended:**
Moved by: M. McArthur
Seconded by: C. Locke
Carried
4. **Adoption of the Minutes:**
Motion that the Minutes of the Thursday, December 16, 2010 Meeting be accepted as amended.
Moved by: B. Thornton
Seconded by: C. dePencier
Carried.
5. **Business arising from Minutes:**
 - a. There was discussion on how the fine amnesty went and the number of books retrieved.
6. **Correspondence:**
 - a. **Marilyn Jamieson:** Support for the Seniors' Outreach computer classes.
 - b. **Colette MacKey:** Support for the Seniors' Outreach computer classes.
 - c. **Eleanor Huff:** Notification of resignation from Library Board. A card was signed and there was discussion on how to recognize Eleanor's contributions to the Library.
7. **Secretary-Treasurer's Report:**
Report and monthly balance and expenditures included in the trustees' information packet
 - **Report LIB-003-2011:** Personnel Policy Per-4: The issue and motion were discussed and passed via email in early January.
Motion #2011-1: Be it resolved that the Temiskaming Shores Public Library Board amends the Library's Personnel policy Per-4 as presented.
Moved: C. dePencier
Seconded: B. Morissette
Carried.

- The Seniors Outreach report and Centennial Committee minutes were reviewed. One suggestion was to ask E. Huff if she would be interested in participating as a judge in the Art Contest.

8. Committee Reports:

Finance and Property Committee: No report

Planning/Publicity/Personnel: Report LIB-002-2011-Employee evaluations was reviewed.

Motion #2011-2: That the Temiskaming Shores Public Library Board accepts the Employee Evaluations as recommended by the CEO, that the Temiskaming Shores Public Library Board approves the merit increases indicated in the evaluations by the Library CEO retroactive to the Employee's anniversary dates, and that the Temiskaming Shores Public Library Board accept the CEO's evaluation as recommended by the Personnel Committee.

Moved: C. Locke

Seconded: B. Morissette

Carried.

9. New Business:

- a. Report LIB-001-2011 Library Clerk Hire:** The report was reviewed.

Motion #2011-3: Be it resolved that the Temiskaming Shores Public Library Board hires Beverlea Hopkins as Library Clerk according to the terms of her letter of agreement and job description.

Moved by: C. dePencier

Seconded by: B. Thornton

Carried.

- b. Report LIB-004-2011 Professional Development:** The report was reviewed and accepted as information.

- c. Report LIB-005-2011 Young Canada Works:** The report was reviewed.

Motion #2011-4: Be it resolved that the Temiskaming Shores Public Library Board apply to the 2011 Young Canada Work program with the intent of hiring one summer student.

Moved by: B. Morissette

Seconded by: B. Thornton

Carried.

10. Policy Review: No reviews

11. Plan Review: R. Oblin mentioned to the board that the CEO is still working on the Memorandum of Agreement.

12. Adjournment -- Motion to adjourn: M. McArthur 8:15 p.m.

Roger Oblin, Chair