

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD
MEETING**

**No Quorum—Informational Meeting
Thursday, May 20, 2010 at 7:00 p.m. at the New Liskeard Branch**

1. **Call to Order:** Meeting called to order by Acting Chair D. Hemingway at 7:00 p.m.
2. **Roll Call:**
C. dePencier, B. Morissette, C. Locke, D. Hemingway and CEO/Head Librarian R. Hunt.

Regrets: R. Oblin, E. Huff, M. McArthur, T. McGrory
3. **Adoption of the Agenda:**
Additions: Correspondence c. additional letter from IPM. Correspondence E. Email from Laurie Morgan. New Business e. Centennial Committee.
4. **Review of the Minutes:**
Board members reviewed the Minutes of the Thursday, April 16, 2010 meeting. Corrections were made as noted.
5. **Business arising from Minutes:**
 - a. New Business item b. Grant applications. C. Locke questioned the amount asked for to purchase laptops. R. Hunt confirmed that a budget was included with each application detailing the amounts required for each part of the project. R. Hunt also updated the board on the status of the NorthernTel application which was denied.
6. **Correspondence:**
 - a. **Letter from Ministry of Tourism and Culture- CNIB:** CNIB is researching the possibility of library partnerships as they have done in the past. We have notified them that we would be interested in depository collections of materials for persons registered with CNIB.
 - b. **Letter from the Federation of Ontario Public Libraries—CEO’s report to members**
 - c. **Temiskaming IPM:** The New Liskeard Branch of the library was selected to receive a donation from the IPM revenues. R. Hunt attended the donation event on Monday, May 17, 2010 and accepted the donation.
 - d. **The Temiskaming Foundation:** The Temiskaming Foundation sent the May Ball Fund reports and cheque.
 - e. **From Laurie Morgan:** Ms. Morgan commended the library staff of ten years ago for their help when she was researching her book. She has offered to donate a copy of her book “The Diary of Mary Reynolds” to each branch of the library.

7. **Secretary –Treasurer’s Report:**
Report and monthly balance and expenditures included in the trustees’ information packet
 - The Library CEO’s report was included in the board packages.
 - R. Hunt distributed an update from D. Montgomery on the Seniors’ Outreach Program.
8. **Committee Reports:**
Finance and Property Committee
Planning/Publicity/Personnel
9. **New Business:**
 - a. **Report LIB-012-2010: Library Health and Safety:** Health and Safety representatives were elected at the last staff meeting. Monthly inspections continue to be completed and submitted to the board.
 - b. **Report LIB-013-2010: Library phone listings:** There were some mistakes in the library listings in the NorthernTel 2010 phone book. R. Hunt will write NorthernTel asking them to correct the errors.
 - c. **Report LIB-014-2010: Harmonized sales tax:** R. Hunt presented a report detailing the anticipated effect the HST will have on the library budget.
 - d. **Centennial Committee:** R. Hunt asked for board member representatives on the Centennial Committee. The board asked to defer this item to the June meeting.
10. **Policy Review**
11. **Plan Review**
12. **Adjournment -- at 8:30 p.m.**