

**MINUTES OF THE  
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING  
Wednesday, February 20, 2008 at 7.00 p.m. at the Haileybury Branch**

1. **Call to Order:** Meeting called to order by Chair R. Oblin, at 7.00 p.m.
  
2. **Roll Call:**  
C. dePencier, E. Huff, C. Locke, B. Regan, R. Oblin, M. McArthur, B. Morissette, CEO/Branch Librarian, R. Hunt.  
  
Guest: David Brydges  
  
Regrets: D. Hemingway, T. McGrory
  
3. **Adoption of the Agenda:**  
Agenda accepted as amended: New Business (d) Website re-design, Librarian's Report (a) SMT Meetings.  
Moved by: M. McArthur  
Seconded by: E. Huff  
Carried
  
4. **Delegation:** David Brydges requested the board's support of the Spring Pulse Poetry Festival April 3-6, 2008.  
Delegation: L. Marshall—was not present
  
5. **Adoption of the Minutes:**  
Moved that the Minutes of the January 23, 2008 meeting be accepted.  
Moved: C. Locke  
Seconded: M. McArthur  
Carried.
  
6. **Business arising from Minutes:**
  - a. Library Hours Survey: There were not many responses to the survey, but the majority of the responses indicated satisfaction with the Haileybury Branch hours.
  
7. **Correspondence:**
  - a. Letter to and from Bob Forrest: presented by R. Hunt with further comments regarding barrier-free accessibility access at New Liskeard Branch.
  - b. Library value calculator: Website:  
[www.levy.lib.fl.us/rooms/documents/worth.htm](http://www.levy.lib.fl.us/rooms/documents/worth.htm) has a tool that will calculate the value in American dollars of library services to the public.

**8. Secretary –Treasurer’s Report:**

**Included in the Trustee’s information packet**

- The Library CEO has been invited to attend the City Senior Management Team meetings.
- CEO’s report on attendance at OLA Superconference in Toronto
- Family Literacy Day attendance was around 175 participants
- Building issues at New Liskeard Branch: new cracks have appeared in walls, metal on door sill is lifting up.
- Updated financial and circulation statistics presented

**9. Councilor’s Reports:** Library 2008 budget will be presented Wednesday, March 12 at 6:00 pm at the City Hall. The board chair and CEO will be present.

**10. Committee Reports:**

**a. Finance and Property Committee:** Library 2008 Draft budget presented to board.

**Motion #2008-4:** That the Temiskaming Shores Public Library Board approves the Library 2008 draft budget as amended.

**Moved:** B. Regan

**Seconded:** M. McArthur

**Carried**

**b. Planning/Publicity/Personnel:** Annual Performance Evaluation of R. Hunt to take place after the meeting.

**11. New Business:**

**a. Meeting with B. Carré and C. Oslund:** Chair R. Oblin reported on the meeting with B. Carré and C. Oslund on February 7, 2008. The City has drafted a new job description for the Library CEO and has transferred responsibility for the library buildings to the appropriate city departments. Emergency repairs are at the discretion of the Library CEO after notifying proper City departmental officials.

**b. Employee merit increase:**

**Motion #2008-5:** That the Temiskaming Shores Public Library approves the Anniversary Evaluation of Sara Breault and merit increase as recommended by the Library CEO to Library Page Step 2.

**Moved by:** C. Locke

**Seconded by:** B. Regan

**Carried.**

- c. **ADnet contract for free internet:** ADnet is requiring libraries to sign a contract in order to receive free high speed internet. Board members were given a copy of the contract for their information.
- d. **Library webpage re-design:** The library is still eligible to take advantage of Ontario Library Service North's free webpage design and hosting service.  
**Motion #2008-6:** That the Temiskaming Shores Public Library Board directs the library CEO to pursue the opportunity with OLS-North for free library webpage re-design and hosting.  
**Moved:** B. Regan  
**Seconded:** B. Morissette  
**Carried.**

**12. Policy Review:**

- a. **Block loan policy and agreement forms:** Deferred to next meeting.

**11. Plan Review:**

- a. **Strategic Plan Meeting date:** March 5, 2008.
- b. **Library Signage in Community:** Deferred to next meeting.
- c. **Report: Library Report LIB-01-2008:** The CEO presented a report suggesting a recommendation that the New Liskeard Branch Library be moved to the New Liskeard Community Centre building. Discussion on the report was deferred to the March meeting.

**13. Adjournment:**

**Motion to adjourn: B. Regan**

**Meeting adjourned at 9:00 p.m.**

**Chair: R. Oblin**

**Recording Secretary: C. dePencier**