

**MINUTES OF THE  
TEMISKAMING SHORES PUBLIC LIBRARY BOARD  
MEETING**

**Thursday, December 16, 2010 at 7:00 p.m. at the Haileybury Branch**

- 1. Call to Order:** Meeting called to order by Chair R. Oblin at 7:00 p.m.
- 2. Roll Call:**

R. Oblin, T. McGrory, B. Morissette, M. McArthur, C. dePencier, E. Huff, B. Thornton and CEO/Head Librarian R. Hunt.  
Regrets: C. Locke, E. Huff.
- 3. Adoption of the Agenda:**

Additions: correspondence b. Judy Hannikainen; Secretary-Treasurer's Report a. Library Draft Budget Adjustment. Motion to adopt the agenda as amended.  
Moved by: D. Hemingway  
Seconded by: T. McGrory  
Carried
- 4. Adoption of the Minutes:**

Motion that the Minutes of the Thursday, October 21, 2010 Meeting be adopted and the Thursday, November 18 Informational Meeting be accepted as presented.  
Moved by: C. dePencier  
Seconded by: M. McArthur  
Carried.
- 5. Business arising from Minutes: None**
- 6. Correspondence:**
  - a. FOPL Membership:** Renewal is due.  
**Motion #2010-33:** Be it resolved that the Temiskaming Shores Public Library Board renews the annual membership to the Federation of Ontario Public Libraries.  
**Moved:** C. dePencier  
**Seconded:** B. Morissette  
**Carried.**
  - b. Judith Hannikainen:** Support for the Seniors' Outreach computer classes.
- 7. Secretary-Treasurer's Report:**

**Report and monthly balance and expenditures included in the trustees' information packet**

  - Monthly health and safety and fire safety inspections carried out in both branches.
  - Interior signs installed at both branches.
  - The Fine Amnesty motion passed as follows:  
**Motion #2010-32:** Be it resolved that the Temiskaming Shores Public Library Board declare December 6- 18 2010 Fine Amnesty at the Library

and accept food bank donations in lieu of fines for the duration of those weeks. In addition, the donations received will be distributed to the organizations within each community.

**Moved:** C. Locke

**Seconded:** D. Hemingway

**Carried.**

- JASI update: The Staff is live on the JASI system as of December 6. Once the circulation updates are done we will provide a link for the public on the website.
- Library Draft Budget: there was an adjustment made to the account number to which the benefits for full-time employees are allocated. This is now being tracked by city administration.

**8. Committee Reports:**

**Finance and Property Committee: No report**

**Planning/Publicity/Personnel:** Employee evaluations are in process and will be completed in mid-January.

**9. New Business:**

- a. Report LIB-026-2010 Library early closure on December 24 and 31:** The library traditionally closed at 2:00 on the December 24 and 31. This year the library will also be closed on Saturday, December 25 through Monday, December 27 for the Christmas statutory holidays, and on Saturday, January 1 for the New Year's statutory holiday.

**Motion #2010-34:** Be it resolved that the Temiskaming Shores Public Library Board closes the branch libraries at 2:00 pm on December 24 and on December 31, 2010 for Christmas Eve and New Year's Eve as recommended by the CEO.

**Moved by:** B. Thornton

**Seconded by:** T. McGrory

**Carried.**

**10. Policy Review**

- a. Policy Development Policy**
- b. Collection Development Policy**
- c. Intellectual Freedom Policy**
- d. Local History Policy**

**Motion #2010-35:** Be it resolved that the Temiskaming Shores Public Library Board adopts the Library's Policy Development policy, Collection Development policy, Intellectual Freedom policy and Local History Collection policy as presented.

**Moved by:** B. Morissette

**Seconded by:** D. Hemingway

**Carried.**

**11. Plan Review: no reviews**

**12. Adjournment -- Motion to adjourn: M. McArthur 7:47 p.m.**

**Roger Oblin, Chair**