

**MINUTES OF THE
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING
Thursday, December 18, 2008 at 7.00 p.m. at the Haileybury Branch**

1. **Call to Order:** Meeting called to order by Chair R. Oblin, at 7.00 p.m.
2. **Roll Call:**
R. Oblin, C. De Pencier, E. Huff , B. Morissette, D. Hemingway, T. McGrory,
CEO/Branch Librarian, R. Hunt.
Regrets: C. Locke, M. McArthur.
3. **Adoption of the Agenda:**
Motion to adopt the agenda.
Moved by: D. Hemingway
Seconded by: B. Morissette
Carried
4. **Adoption of the Minutes:**
Motion that the Minutes of the November 16, 2008 meeting be accepted as
amended: Correction – replace Caron Electric with Tri-Town Electric.
Moved by: D. Hemingway
Seconded by: C. dePencier
Carried.

At 7:20 p. m. D. Hemingway moved that the meeting go in-camera to discuss a
personnel matter, seconded by C. dePencier, carried.
At 8:15 p. m. the Board rose without report.
5. **Business arising from Minutes:**
None
6. **Correspondence:**
 - a. Lorraine Leblanc: 15 million dollars. The letter outlines the allocation and
credit system for each library in the 15 million dollar grant the province has
awarded Ontario public libraries.
 - b. OLS-North: Awards. Outlines criteria for awards from OLS-North to be given
at the May conference.
7. **Secretary –Treasurer’s Report:**
**Monthly balance and expenditures included in the Trustees’ information
packet**
 - The Board requested that in the future the CEO’s report and the
Haileybury Branch Librarian’s report be separated into two reports.
 - Discussion re: Friends of the Library luncheon.

Motion #2008-38 : That the Temiskaming Shores Public Library Board recognizes with appreciation the work of the volunteers in the Friends of the Library Groups but regretfully denies the request to have an annual luncheon for the Friends of the Library Groups paid for by the library, because of budget constraints. Instead the board would encourage an annual volunteer reception or tea held at a library branch to show the board and staff's appreciation for all of Temiskaming Shores Public Library's volunteers.

Moved: D. Hemingway

Seconded: C. dePencier

Carried.

- A JHSC inspection took place in the New Liskeard Branch on Dec. 10.
- The track lighting in the reading and reference area of the Haileybury Branch has been replaced with bright fluorescent lights.
- The new magazine display units have been installed at the Haileybury Branch.
- A report from the Seniors' Outreach Coordinator was circulated.
- There were a number of great holiday programs at the New Liskeard Branch over the past few weeks. The Anne of Green Gables Tea was a wonderful success.

8. Committee Reports:

- a. **Finance and Property Committee:** 2009 Operating and capital budget has been approved by council at the December 16, 2009 council meeting.
- b. **Planning/Publicity/Personnel:** Previous in-camera session. No report.

9. New Business:

- a. **Temporary Absence Policy:** There was a discussion on whether to institute a temporary absence policy in addition to the Absence Bylaw B-7 already in place.

Motion #2008-39: That the Temiskaming Shores Public Library Board allows board members who know they will be absent for two or more meetings to request a temporary absence as set out in Bylaw B-7. Such a resolution would suspend the absent members' voting rights and would eliminate the members from being counted when establishing quorum. The Board may revisit such resolution at any time.

Moved: C. dePencier

Seconded: E. Huff

Carried.

- b. **2009 Meeting Schedule:** circulated to board members.
- c. **Contracting Townships: Report LIB 005-2008:** The Board was presented with an outline of the amounts contributed by the contracting townships and the contributions per capita.

Motion #2008-41 : That the Temiskaming Shores Public Library Board accepts Report LIB 005-2008-Contracting Townships as recommended by the Library CEO.

Moved: B. Morissette

Seconded: E. Huff

Carried.

- d. PSAB: Report LIB 004-2008:** The Board was presented with a description and update of the PSAB Asset Management process.

Motion #2008-40: That the Temiskaming Shores Public Library Board accepts Report LIB 004-2008-PSAB as recommended by the Library CEO.

Moved: E. Huff

Seconded: D. Hemingway

Carried.

- e. Library Surplus: Report LIB 006-2008:** The Board was presented with a description of the library surplus line noted in the Audited Financial Statement.

Motion #2008-42: That the Temiskaming Shores Public Library Board accepts Report LIB 006-2008-Surplus Fund as recommended by the Library CEO.

Moved: C. dePencier

Seconded: B. Morissette

Carried.

10. Policy Review: None

11. Plan Review: None.

12. Adjournment:

Motion to adjourn: D. Hemingway

Meeting adjourned at 9:20 p.m.

Chair: R. Oblin

Recording Secretary: C. dePencier