

**MINUTES OF THE  
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING  
Thursday, April 17, 2008 at 7.00 p.m. at the Haileybury Branch**

1. **Call to Order:** Meeting called to order by Chair R. Oblin, at 7.00 p.m.
  
2. **Roll Call:**  
C. dePencier, E. Huff, D. Hemingway, B. Morissette, R. Oblin, B. Regan,  
CEO/Branch Librarian, R. Hunt.  
**Guests:** Linda Alexander and Jack Birtch  
**Regrets:** M. McArthur, C. Locke, T. McGrory
  
3. **Adoption of the Agenda:**  
Agenda accepted as amended: (10.f.) Accessibility Letter.  
Moved by: B. Regan  
Seconded by: D. Hemingway  
Carried  
  
**Delegation:** Linda Alexander and Jack Birtch outlined the present state of the investments in the Tri-Town Foundation portfolio, and discussed the poor monetary returns for this year and possibly next year. The board expressed understanding and support of the investment in the Tri-Town Foundation.
  
4. **Adoption of the Minutes:**  
Motion that the Minutes of the March 19, 2008 meeting be accepted.  
Moved: B. Morissette  
Seconded: C. dePencier  
Carried.
  
5. **Business arising from Minutes:**
  - a. **David Brydges:** a letter confirming the library's support of the Spring Pulse Poetry Festival has been mailed to David Brydges.
  - b. **Spring Pulse Poetry Festival:** Letter thanking the festival for the donation of \$200 to the library for French and English poetry books has been mailed.
  
6. **Correspondence:**
  - a. **Trustee E-Talk:** presented by R. Hunt.
  - b. **TDSS and ESCSM May Ball Scholarships:**  
**Motion #2008-13:** That the Temiskaming Shores Public Library Board donate the amount of \$250.00 each from the May Ball Trust Fund to the Ecole secondaire catholique Sainte Marie and Temiskaming District Secondary School for the May and Francis Ball Memorial Scholarship.  
**Moved:** D. Hemingway  
**Seconded:** E. Huff

**Carried.**

B. Morissette will represent the board at ESCSM and it will be decided at the next meeting who will attend TDSS.

**7. Secretary –Treasurer’s Report:**

**Included in the Trustees’ information packet**

- Suggestions for content and a mock-up for design have been submitted to OLS-North for the website design.
- The new Katimavik student is Geneviève Mathieu.
- The engineering for the railing in the study area of the Haileybury Branch will cost about \$300. Morgan is proceeding with the project.
- The Every Child Ready to Read @ Your Library workshop was successful.
- There was a Northern Lights Library Network meeting at the Haileybury Branch on April 14.
- Updated financial and circulation statistics were presented

**8. Councillors’ Reports**

**9. Committee Reports:**

- a. **Finance and Property Committee: Budget**—The capital budget has been amended to include a larger A/C unit at the Haileybury Branch. A quote for budget purposes has been submitted to the city.
- b. **Planning/Publicity/Personnel:** Nothing to report.

**10. New Business:**

**a. May Ball Reserve Fund**

**Motion #2008-14:** That the Temiskaming Shores Public Library Board use half of the reserve funds in the Tri-Town Foundation (May Ball Fund) to contribute to the city for the purchase of books.

**Moved:** B. Morissette

**Seconded:** C. dePencier

**Carried.**

**b. OLS-North Conference attendees**

**Motion #2008-15:** That the Temisakming Shores Public Library Board approves the attendance of R. Hunt, C. Peddie, and A. McCorkle at the OLS-North Library Conference in Sudbury on May 6-8, 2008, with the understanding that the board will be expected to pay the costs of the conference registration of \$140 for C. Peddie and A. McCorkle, and \$155.30 for registration and accommodation for R. Hunt.

**Moved:** B. Regan

**Seconded:** E. Huff

**Carried.**

- c. **Library Summer Hours:** There was discussion on instituting library summer hours of 9-6 or 10-7 instead of our current hours of 11-8. A study of library users completed last year shows that less than 5% of visits occur after 6 p.m. in the summer. Library staff will be consulted again regarding summer hours, with more lead time and advertising about changes.
  - d. **Video Survey results:** Results of the video policy survey were submitted by S. Lajoie. She does not recommend any changes to the current video policy.
  - e. **NOHFC Internship Grant Proposal and Report LIB-02-2008:**  
**Motion #2008-16:** That the Temiskaming Shores Public Library Board apply for the NOHFC Youth Internship and Co-op program grant for funding for improved programming and outreach for senior in the area.  
**Moved:** B. Regan  
**Seconded:** D. Hemingway  
**Carried.**
  - f. **Accessibility Letter:**  
**Motion #2008-17:** That the Temiskaming Shores Public Library support the City of Temiskaming Shores in its application for an HRSDC Enabling Accessibility Grant for the purpose of installing a ramp up to the entry of the Haileybury Branch Library, installing push button doors and installing barrier-free accessible washrooms.  
**Moved:** D. Hemingway  
**Seconded:** B. Regan  
**Carried.**
11. **Policy Review:**
- a. **Block loan policy and agreement forms:**  
**Motion #2008-18:** That the Temiskaming Shores Public Library Board accepts the Policy Circ-11: Block Loan of Materials as recommended by the CEO.  
**Moved:** B. Regan  
**Seconded:** B. Morissette  
**Carried.**
12. **Plan Review:** Nothing to report.
13. **Adjournment:**  
**Motion to adjourn:** B. Regan  
**Meeting adjourned at 9.00 p.m.**
- Chair:** R. Oblin
- Recording Secretary:** C. dePencier