

**MINUTES OF THE  
TEMISKAMING SHORES PUBLIC LIBRARY BOARD MEETING  
Thursday, March 19, 2009 at 7:00 p.m. at the Haileybury Branch**

1. **Call to Order:** Meeting called to order by Chair R. Oblin, at 7:00 p.m.
2. **Roll Call:**  
B. Morissette, M. McArthur, C. Locke, E. Huff, C. de Pencier, R. Oblin, D. Hemingway, CEO, R. Hunt.  
**February/March Leave of Absence :** T. McGrory.
3. **Adoption of the Agenda:**  
Motion to adopt the agenda as amended.  
Moved by: E. Huff  
Seconded by: B. Morissette  
Carried
4. **Adoption of the Minutes:**  
Motion that the Minutes of the February 24, 2009 meeting be accepted as presented.  
Moved by: M. McArthur  
Seconded by: B. Morissette  
Carried.
5. **Business arising from Minutes:**
  - a. Bill 128: There was some discussion about the private members bill in Parliament. The Board felt that the internet use policies of the library are sufficient to regulate internet content viewing.
  - b. The Board discussed the procedure for reporting building maintenance concerns and decided that notifying the CEO of concerns and directing the CEO to relay the information to the planning department at the city is the correct procedure.
6. **Correspondence:**
  - a. Temagami Public Library letter: The Board directed the CEO to reply
  - b. TDSS letter:  
**Motion #2009-5:** That the Temiskaming Shores Public Library donates the amount of \$250 each from the May Ball Trust Fund to the Ecole secondaire catholique Sainte-Marie and Temiskaming District Secondary School for the May and Francis Ball Memorial Scholarship.  
**Moved:** E. Huff  
**Seconded:** C. Locke  
**Carried.**
7. **Secretary –Treasurer’s Report:**  
**Report and monthly balance and expenditures included in the Trustees’ information packet**
  - The A/C switch has been installed at the New Liskeard Branch
  - The Trillium final report has been completed.

- The CAP grant computers, one French and one English have been purchased and installed

**8. Committee Reports:**

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning/Publicity/Personnel:** Nothing to report.

**9. New Business:**

**a. Report LIB-004 2009 OLS North Conference**

**Motion #2009-6:** That the Temiskaming Shores Public Library Board accepts report LIB-004 2009 and sends Library CEO Rebecca Hunt and Branch Librarian Chris Gallagher to the Ontario Library Service North conference in Sudbury from May 12-14, 2009, and that the Board pays the early registration fees of \$75/each for a total of \$150. All other costs of meals and accommodation are covered by a subsidy from Ontario Library Service North.

**Moved:** D. Hemingway

**Seconded:** B. Morissette

**Carried.**

**b. Leadership Summit:**

**Motion #2009-7:** That the Temiskaming Shores Public Library Board sends Chris Gallagher to the Ontario Library Service North Leadership Summit in Sudbury from March 23-26, 2009, and that the Board pays the registration fee of \$100. All other costs of meals and accommodation are covered by a subsidy from Ontario Library Service North.

**Moved:** E. Huff

**Seconded:** C. Locke

**Carried.**

**c. Library Value counter:** The Board discussed the value counter and agreed that they would like to see the statistics presented in the counter for each month.

**d. Northern Lights Library Network:**

**Motion #2009-8:** That the Temiskaming Shores Public Library Board join the Northern Lights Library Network and pay the annual fee of \$20.00.

**Moved:** C. Locke

**Seconded:** D. Hemingway

**Carried.**

**10. Policy Review:**

- a. **Volunteer policy:** Deferred to next meeting
- b. **Procurement policy:** Deferred to next meeting

**11. Plan Review:** The Board reviewed the strategic plan and voted on the portrait version of the plan. The Board directed the CEO to try to get the plan published by May.

**D. Hemingway moved that the Board move in-camera at 8:15. Seconded by M. McArthur.**

**The Board rose without report at 9:00 pm. Moved by M. McArthur, Seconded by D. Hemingway.**

**Motion #2009-9:** That the Temiskaming Shores Public Library Board directs the personnel committee to review all staff job descriptions.

**Moved:** D. Hemingway

**Seconded:** E. Huff

**Carried.**

**12. Adjournment: Motion to adjourn: D. Hemingway**

**Meeting adjourned at 9:03 p.m.**

**Chair: R. Oblin**

**Recording Secretary: C. dePencier**